

# Appendix C

## Community Working - Local Joint Committee Application online

### Introduction

This form has been submitted from the website regarding a Local Joint Committee Application.

Please see below for further details.

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### Applicant Details

Name of organisation or group: **Uffington Village Hall**

Type of organisation: **Charity**

Name of key contact: **Linda Truman**

Contact Address:

Work phone:

Home phone:

Mobile:

Fax:

Email:

Preferred method of contact: **Email**

Registered Charity/Co number: **702582**

VAT number: **N/A**

The Local Joint Committee they are applying to: **Loton & Tern**

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## Project Details

Project title: **Installation of roller shutter to servery hatch of kitchen, and install curtains and blinds**

Location of project activity: **Uffington Village Hall: Roller shutter would be installed to the kitchen servery hatch which would provide a separation between the kitchen and the main entrance lobby. Curtains and blinds would be fitted to all windows throughout the facility**

Project start Date: **15/02/2010**

Completion Date: **26/02/2010**

Project description: **First objective: To install electrically operated roller shutter to kitchen servery hatch, need has been demonstrated by a requirement for a small meeting space, in addition to the main hall. Installation of a shutter will enable the kitchen to be used in this manner for groups of 1 - 10 persons. This will work very well as the kitchen can be accessed separately from the main room of the building. The shutter will also help to maintain a good level of hygiene to the kitchen by reducing ingress of dust from the main entrance door situated directly in front of the hatch area. Second objective: To provide curtains and blinds to all windows to improve comfort of building by offering privacy to users at night, improvement to both heat & sound insulation, use of black-out linings will enable the hall to be used during daylight hours for film/slide presentations/training. Also provision of soft furnishing will improve the overall acoustics of the hall which are currently very "echoey". The need has been demonstrated by many existing and potential user groups.**

Need and demand: **Evidence of need for shutter: Hall usage is increasing with a number of regular weekly bookings, this can present difficulties for groups which only meet monthly, bi-monthly or quarterly, such as the Parish Council. The committee can not provide a weekly service to user groups with interruptions to their schedule - on a number of occasions the Parish Council have held their meetings in the kitchen whilst the main hall is being used by another independent user group - this is not appropriate due to lack of privacy and transfer of noise between the two areas. A smaller meeting space, created by separating the kitchen from the rest of the building, would facilitate a more cost effective rate for smaller groups. The curtains & blinds, will increase the comfort and flexibility of the facility and increase the appeal to hirers particularly for private parties.**

Added value: **The two projects referred to will increase the appeal of the facility, to a broader cross section of the community, by improving the flexibility of usage both in cost to user, and choice of size of user space. This will also lead to improved energy efficiency - smaller groups of people will not need to heat a comparatively large volume meeting space. Potential for far greater usage of whole facility.**

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**Financial Details - Project Costs**

Item Description: **Roller Shutter**

Amount: **1351.25**

Item Description: **Curtains and blinds**

Amount: **2471.35**

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**Financial Details - Project Funding**

Item Description: **Roller Shutter**

Amount: **297.25**

Status of funding: **Secured**

If other, then please specify:

Item Description: **Roller Shutter**

Amount: **1054.00**

Status of funding: **Applied for**

If other, then please specify:

Item Description: **Curtains & blinds**

Amount: **543.35**

Status of funding: **Secured**

If other, then please specify:

Item Description: **Curtains & blinds**

Amount: **1928.00**

Status of funding: **Applied for**

If other, then please specify:

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**Financial Details - Project Total**

Total Project Costs: **3822.60**

Total Project Funding: **3822.60**

Amount requested from LJC: **2982.00**

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Transaction Reference: **739344**